

## Checklist for Eagle Scout Project Approval

### **Project Description:**

- Complete description of the project.
- Does the group to benefit qualify?
- Complete description of how the group will benefit from the project.
- Project plans should be placed in a 3 ring notebook to present for approval. Include Name, Address, Phone number, and Troop.

### **Planning Details:**

- Complete description of the present conditions. (pictures, maps, drawings, etc.)
- Complete description of the methods used to complete the project.
- Project work properly organized.
- Sufficient demonstration of leadership.
- Materials required for the project:
  - Complete list of necessary materials and cost.
  - Sources of materials to be secured. (lumberyard, nursery, etc.)
  - Sources of funding identified and prospective presentations prepared. (fundraisers, donations, letters to organizations/individuals, etc.)
- Resources required for the project:
  - Complete list of all resources needed for the project. (tools, transportation of materials and personnel, etc.)
  - Sources identified for securing the resources. (individuals, rentals, etc.)
  - Project helpers necessary to complete the project:
    - List of special skills needed and prospective workers.
    - List of sources necessary to secure these workers. (scout troop, parents, church youth group, professional resources, etc.)
- Time schedule: Estimate number of hours required. Keep a log.

\_\_\_ List of sequence of events, leading to the successful completion of the project.

\_\_\_ Contingency plans if changes are needed.

\_\_\_ Safety considerations:

\_\_\_ Hazards involving the work site, tools, materials, etc., identified. Adults present to operate power tools if needed.

\_\_\_ Safety considerations for identified hazards properly addressed.

\_\_\_ Safety considerations for environmental hazards addressed. (dehydration, hyper/hypothermia, sun exposure, etc.)